Education

Simplify student record management and billing

Optimize Resources, Strengthen Performance

As the volume of student records grows, so does the cost of managing documents. Many records must be maintained indefinitely. As a result, file cabinets, storage space, retrieval time and other paper related costs are becoming an ever-increasing component of school budgets, and a growing burden on limited office staff and space. That is why more and more schools and educational institutions are using Questys to improve their operations.

Maximize Productivity and Response Time

Questys software is a simple solution to the complex administrative and operational challenges educational professionals face daily. With Questys, teachers, counselors, principals, and administrators can easily store and retrieve all scanned paper and electronic records associated with a specific school, class, teacher or student, in seconds.

Automating with Questys WFx Workflow takes business productivity and process automation to the next level by integrating electronic and paper documents into your business process.

Questys intuitive interface and familiar workflow removes the time and hassle of filing and using records that are critical for managing a school, or an entire district. It's secure database and detailed search capabilities allow educators to quickly scan paper documents and upload electronic files and e-mail.

Easy-to-Use, Saves Time and Money

- Ability to save directly from Microsoft and other third-party software applications

- Auto indexing via look-ups to external databases

- Keyword and full-text OCR searches instantly locate desired files and documents

- Check in/Check out to maintaining file integrity

- Password and Audit Control to track who has accessed student records

- Customizable retention rules ensure information is kept for the appropriate period of time

- Complete backup and restore procedures make disaster recovery and scalability a snap

- User interface that can be configured to mirror existing filing processes

- Simplified filing via system-generated bar code cover pages for scanned documents, and drag-and-drop functionality for electronic files

The Questys Advantage

Transform Your Institution Overnight

Questys affordable document management solutions are ideal for schools with limited budgets and IT resources. Using a familiar file drawer and folder interface, Questys allows users to mirror their existing filing processes, making it easy to implement an electronic document management system in hour, not weeks.

- **Easily integrate and share educational records between offices**

- **Accelerate routing and approval processes**

- **Reduce the time needed to access transcripts**

- **Provide teachers with secure Web based remote file access**

- **Protect against loss or damage to vital records**

- **Comply with retention regulations**

- **Centralize storage of files and documents**

- **Enhance workforce productivity and accountability**

- **Protect records with auditable passwords.**

QUESTYS