

## Insurance

Minimize risk and maximize productivity with *automated* document & business process management

### A Smarter Way to Manage Your Business

*Minimize Risk, Maximize Productivity*

The insurance industry is known for being a paper-intensive environment that is riddled with complexity. Simply managing the documents that backup applications, renewals and claims are difficult for even the most efficient insurance offices.

Using Questys, insurance professionals can easily manage and maintain these seemingly endless paper trails. The speed and efficiency gained from deploying the Questys software solution can also improve customer service levels and help alleviate the hassle of compliance.

### Improves Administrative Processes, Eases Compliance and Simplifies Customer Service

*Efficient, Reliable and Easy-to-Use*

Questys document management software is efficient, reliable, and easy-to-use. Insurance agencies can easily convert paper documents into secure and accessible electronic files that are integrated and organized with spreadsheets or other electronic files.

Automating with Questys WFX Workflow takes business productivity and process automation to the next level by integrating electronic and paper documents into your business processes.

Through its secure database, Questys helps insurance agents address document retention and regulatory rules. Because all relevant documents and records are stored in a secure database, an added benefit is complete disaster recovery. Security features allow multiple users access to the same file at the same time. This added convenience encourages stronger collaboration between agents, and makes doing business easier and more effective.

### Additional Benefits

- Instantly locate desired files and documents with keyword and full-text OCR searches.
- Save directly from Microsoft and other third-party software applications.
- Archive applications and reports directly from your customer management claims systems via Questys TIFF Image Printer.
- Complete backup and restore procedures make disaster recovery and scalability a snap.
- Protect document integrity with revision and redaction functions.
- Implement true backup/restore and disaster recovery plans that include paper-based files as well as electronic files.
- Collaborate on files with version control, check-in/check-out and electronic sticky notes.
- Comply with document retention rules.
- Protect client confidentiality with password protection.
- System-generated bar-code cover pages for scanned documents, and drag-and-drop functionality for electronic files to speed and simplify filing.

### The Questys Advantage

*Save Time, Money and Valuable Resources*

With Questys, insurance agents, adjusters and brokers can instantly find specific records within a client file by searching via document categories, keywords and even the OCR text of the document itself. This intuitive search capability saves users countless hours of searching for a specific file or reference.

- **Easily integrate paper records, reports, and electronic files**
- **Accelerate routing and approval processes**
- **Minimize the amount of time and resources spent**
- **Improve customer service**
- **Enhance employee productivity and accountability**
- **Access business records from remote locations**
- **Protect against loss or damage to vital records**

