

## Content Management CMx 2.1 Upgrade

### New Enhancements include:

- Automatic OCRing
  - No need to manually OCR each document after scanning it into the system
  - Text images will be automatically OCRed once in the system and allow for Full Text search
- Customized index fields, forms and categories
  - No more calling Client Services for custom categories
  - Create your own custom index sets and organize your documents into categories easily
  - Search for your documents with these customized fields on a full word or wildcard basis
  - Each category can have its own security schema, permissions and retention schedules
- Recycling bin
  - Deleted something you shouldn't have? No worries... easily restore documents with the recycle bin
- Utilize Windows security for single sign on
  - One login for all Windows applications
  - Future password changes in Windows are simultaneously reflected in CMx for hassle free access
- No more hardware licensing required
  - Get rid of those hasps (dongels) for both users and servers
- Manage multiple revisions of your files and track version history
  - CMx fully enforces these rules to maintain the integrity of your records
- Mass import to folders
  - Import single files, group of files, or bulk import entire drives to your CMx system quickly and easily
- Compatibility with new versions of Windows software
- Active Directory Security
- Searchable annotations
- More reporting tools
- Friendlier interface
- Version Control

