

# Construction

*Accelerate bid processes, permit routing, and purchase order management*

## Building a Smart Document Management Solution

*Save Time, Money and Resources*

You know exactly where all of your construction tools and equipment are—keeping track of construction project data should be as easy as running a successful construction business. Efficiently, reducing costs, and maximizing profits hinges on how you manage records. Real-time access to the latest bids, blueprints and change orders, delivery receipts and time cards – anytime, anywhere – will build your business.

## Maximize Time and Efficiencies

*Find What You Need, When You Need It*

With Questys solutions construction companies and contractors need not worry about accidentally misplacing files or locating a specific blueprint. Users can search the entire Questys database and locate what they need based on document categories, index values or even the OCR text itself. This intuitive search capability saves countless hours finding and compiling information.

## Additional Benefits

- Efficient archiving of blueprints, payroll reports, and tax forms directly from third-party applications via Questys TIFF Image Printer
- Keyword and full-text OCR searches instantly locate desired files and/or individual documents
- Ability to save directly to the Questys database from Microsoft Office, Outlook and other third-party software applications
- Complete backup and restore procedures make disaster recovery and scalability a snap
- Protect document integrity with revision and redaction functions
- Collaborate on files with version control, check-in/check-out and electronic sticky notes
- Comply with document retention rules
- Protect employee confidentiality with password protection
- System-generated bar-code cover pages for scanned documents, and drag-and-drop functionality for electronic files, speeds and simplifies filing

## The Questys Advantage

### *Easy-to-use*

Whether you are an independent contractor or a multi-million dollar construction company, Questys can keep your business organized, and help boost overall productivity and profits with just a few clicks of your mouse.

- **Easily integrate paper records, reports, and electronic files**
- **Accelerate routing and approval processes**
- **Minimize the amount of time and resources spent**
- **Improve customer service**
- **Enhance workforce productivity and accountability**
- **Access business records from remote locations**
- **Protect against loss or damage to vital records**



People More Productive

2302 Martin #475, Irvine, CA 92612  
Main 877.362.6246 | Fax 877.440.1860  
[www.questys.com](http://www.questys.com)